

**THE CHIPPEWA - CREE TRIBE
YOUTH HEALING TO
WELLNESS ENHANCEMENT COURT**



YOUTH HEALING TO WELLNESS COURT POLICIES AND PROCEDURES MANUAL

Revised November 2023

TABLE OF CONTENTS

INTRODUCTION.....	3
VISION STATEMENT.....	3
MISSION STATEMENT.....	3
PROGRAM DESCRIPTION.....	3
SUPERVISION.....	4
GETTING STARTED.....	4-5
PROGRAM RULES.....	6
TREATMENT PLAN.....	10
TREATMENT PHASES.....	11-13
INCENTIVES AND SANCTIONS.....	14-18
TERMINATION/APPEAL.....	18
DRUG AND ALCOHOL SCREENING.....	15
EDUCATION.....	19
SUPPORT SERVICES.....	19
COMPLIANCE AND ACCOUNTABILITY.....	20
CONFIDENTIALITY.....	21
GRADUATION.....	21
CONCLUSION.....	22
YOUTH HTWC TEAM ROLES AND RESPONSIBILITIES	22-24

INTRODUCTION

This handbook is designed to answer questions, address concerns, and provide overall information about the Chippewa-Cree Tribe Youth Healing To Wellness Youth Court (HTWC) program. This handbook will review general information and explain what is expected of the youth as a HTWC participant and parents/legal guardians. Youth are encouraged to share this handbook with your family and friends. The primary purpose of the HTWC is to provide intervention and treatment for youth offenders who want to make positive life changes and break the cycle of addiction. This handbook will offer an explanation of program requirements and steps that will be necessary to follow in order for offenders to address the problems of drug and/or alcohol addiction.

If questions are not answered in this handbook, please do not hesitate to ask the Youth HTWC Program Coordinator and/or Juvenile Probation Officer (JPO). The information contained in this handbook may be updated and youth will be informed of these changes.

The HTWC program does not discriminate because of race, nationality, color, religion, sex, gender, disability, and/or age in the delivery of these services. If any client believes that they have experienced discrimination based on race, color, national origin, religion, sex, gender identity, age, sexual orientation, or disability, they are encouraged to file a civil rights complaint with the Office for Civil Rights within 180 days of the incident. Instructions to file a complaint can be found on the Office of Justice Programs website: Civil Rights Office | Filing a Civil Rights Complaint | Office of Justice Programs (ojp.gov). Clients may also initiate a complaint by submitting a Complaint Verification Form and an Identity Release Form via email to AskOCR@usdoj.gov or via mail to the Office for Civil Rights at 810 Seventh Street NW, Washington, DC 20531.

The HTWC program will provide language assistance at no cost to limited English proficient (LEP) individuals. Please let us know if you have trouble understanding English or need help communicating with the HTWC. Ask for an interpreter or if translated materials are available when you contact us. If you can, please tell us your language or dialect. Thank you

YOUTH HTWC VISION STATEMENT

**FOCUSED AND CULTURALLY EMPOWERED COMMUNITY THAT ENSURES THE
FUTURE OF OUR MOST VALUABLE ASSETS, OUR YOUTH.**

MISSION STATEMENT

The Mission of the Chippewa-Cree Tribe Youth Healing To Wellness Court is to successfully implement a therapeutic Judicial process by integrating cultural values and collaborative partnerships that will effectively address substance abuse currently threatening the tribe's greatest resource, our Youth.

PROGRAM DESCRIPTION

The HTWC is a court-supervised, comprehensive treatment program for non-violent youth. The Youth HTWC handles all program youths through supervision and treatment. This program includes regular court appearances before the Judge who will oversee your progress and compliance.

Treatment services will be utilized through Rocky Boy Health Board and White Sky Hope Center. An intensive drug court Youth Assessment Intervention System (JAIS) assessment and interview will be completed as part of the acceptance into the HTWC. JAIS is a supervision strategy model that weaves together a risk assessment and a strength and needs assessment. It is designed as a one-on-one interview with the youth, much of which focuses on the underlying motivation for illegal behavior. This process puts workers in a more proactive position in the relationship with the youth, builds rapport between the youth and worker, and better equips the agency to leverage the limited resources of staff time and treatment programs.

JAIS helps the Youth HTW staff and team identify behaviors to expect and the important issues they will face during supervision. Focusing on the underlying reason(s) a young person is in trouble increases the chance for success.

JAIS provides information on the risk of recidivism, priority needs, and specific supervision strategies based on youth characteristics. It alerts officers/case managers to behaviors, attitudes, and problems they will likely encounter with each young person, allowing them to adopt a proactive stance. JAIS provides concrete supervision strategies, and recommends programs and interventions most likely to produce success. The gender-specific risk and needs assessment that results in gender-responsive program and treatment strategies is also part of JAIS.

The gender-specific risk assessment used in the JAIS system is research-based and has been employed and validated widely. JAIS also provides the opportunity to reassess youth whenever needed. Agencies need to routinely evaluate the young person's progress, and JAIS provides updated recommendations based on the most current information. As part of each JAIS implementation project, NCCD validates the risk instrument periodically and customizes the instrument for each agency to ensure it optimally classifies the youth population served.

The HTWC is managed by a team of individuals; Judge, Coordinator, Youth Probation Officer(s), Youth Court Counselor, Social Services Representative, Law Enforcement Officer, School Representative and Treatment Counselor. Other members who may also provide support as needed are the Clinical Psychologist, Psychiatrist, Traditional Healer, and Mentor.

YOUTH HTWC SUPERVISION

Youth will be required to appear at all court hearings on a regular basis. Each time appear in court the Judge will be given a progress report prepared by your treatment counselor and members of the HTWC team. The report will include progress or problem areas on your treatment plan, attendance and participation in the various HTWC services. A record of payment of any court-imposed fees, restitution, and results of drug tests will also be reported.

The JPO will make field contacts to verify your residence, schooling and/or employment. During a home visit, the JPO will walk through your residence to verify compliance with the HTWC conditions and may talk with your family members, teachers, mentors or other members of the Chippewa Cree Tribe Youth Healing to Wellness Manual/Policies and Procedures revised Nov 2023

community to evaluate your progress. The JPO will review any reports from law enforcement and from school regarding contacts they made with you. Youth will be required to give random drug/alcohol tests.

If youth are doing well, youth will be encouraged and supported to continue with the program toward successful completion. If youth are not doing well, the Judge will discuss this with youth and the HTWC team to determine further action. The role of the HTWC team is to assist youth in achieving total abstinence from drugs and alcohol and to help break the cycle of drug and alcohol abuse. The Judge may change the requirements of your treatment plan and the length youth spend in each phase based upon your progress. The Judge may also impose sanctions for non-compliance.

THE GOAL IS FOR YOUTH TO REMAIN DRUG AND ALCOHOL FREE FOR THE REST OF YOUR LIFE.

GETTING STARTED

Prior to your admission into the HTWC youth will meet with the HTWC JPO to complete an initial intake and screening process. In addition, the overall program will be explained to youth including the necessary forms and documentation needed to begin your youth file. Youth will be asked to read this manual and indicate understanding of its contents. All youth will be screening utilizing the legal screening tool, a drug and alcohol screening test.

The Program Coordinator will complete a Legal Screening Tool:

1. Is the offense a violent offense? Yes _____ No _____
2. Is offense alcohol or drug related? Yes _____ No _____
3. Does the offender live on the Rocky Boy's Indian Reservation? Yes _____ No _____
4. Is the offender 18 or over? Yes _____ No _____
5. Has the offender completed a Youth Assessment Intervention System (JAIS)? Yes _____
No _____ If so, score is: _____

Arrangements will be made for an intensive interview and assessment through White Sky Hope Center –Chippewa Cree Chemical Dependency Center. This assessment will examine options for addressing possible substance abuse problems and/or other services youth may require in order to participate in the HTWC. This assessment is done in a completely neutral manner. It includes self-reporting and is an important tool in creating a treatment plan. Youth will be required to waive (give up) your right to keep this assessment information confidential. (It must be shared with the HTWC Judge, your attorney, your treatment counselor, and the HTWC team).

After completing your assessment, youth will begin drug and alcohol testing/monitoring. Youth will also begin regular contacts with the HTWC JPO to begin a personal history and to schedule your first home visit.

Treatment consists of four separate phases. The length of each phase varies from 30 to 90 days. Treatment focuses on an intensive outpatient program and may include stabilization, monitoring, drug/alcohol testing, individual and group counseling, substance abuse education, family therapy, relapse prevention, specialized treatment tracks, regular attendance at other therapeutic support groups.

Youth will attend a HTWC hearing soon after your assessment. Your parent/legal guardian and youth will go over the number of legal documents that must be understood and signed for the Healing to Wellness Youth Court.

Your treatment counselor will provide youth with a list of support groups and other self-help organizations. Go to the first meeting scheduled if there is one available. Youth will be required to attend a set number of meetings per week. Your treatment counselor will provide assistance in determining the appropriate groups for you.

PROGRAM RULES

YOUTH WILL BE REQUIRED TO ABIDE BY THE FOLLOWING RULES:

HEALING TO WELLNESS COURT

- All youths and their parent(s), (legal guardian/adult family member) must appear in court before the CCYHWC Judge every week on Thursday at 3:30 P.M. The purpose of the weekly CCYHWC hearing is to discuss the youth's progress in the program. If for any reason the youth refuses or fails to come to court, the parent must still appear in court and report to the judge the reason, if known, why the youth refused or failed to come to court. Failure to appear in court each week may result in sanctions being imposed or prosecuted for criminal contempt of court.
- Youths are NOT excused from attending either (1) weekly Court hearing, or (2) any treatment sessions, unless they speak personally with the HTWC Judge or counselor and supply a written request to get permission directly from the HTWC Judge or counselor. Youth cannot call the Court and leave a message that youth are not coming to Court or treatment session, and then fail to appear in court or treatment. Leaving a phone message, or any other kind of message, that youth are not coming to Court or to your scheduled treatment session, does not authorize permission to miss court or treatment.
- Do not schedule any appointments and or activities during Court Hearings or treatment sessions.
- All youths and parents must remain in court until all cases are called. The only exception to this rule is when a youth and his/her parent/legal guardian provide a written request in writing to the HTWC team prior to the hearing. No last-minute requests (i.e., during the HTWC hearing) will be granted.
- During the HTWC hearing the Judge will call the youth and his parent(s)/legal guardian before the bench and address both in Court. Cases are called in random order decided by the Judge. The Judge reserves the right to call any case in a closed setting depending on the circumstances.
- All information (i.e. drug/alcohol tests results, new arrests, school attendance/grades) discussed in Court during Court Hearings is confidential and may not be discussed with any person outside of wellness Court. In other words, any youth or parent/legal guardian who hears something in Court and reveals confidential information to any person outside of wellness Court will be sanctioned. The sanction can be jail time, a fine or community work service.
- Cell phones are not allowed in the courtroom or in sessions.
- Parents are responsible for transporting or making appropriate arrangements to transport the youth to and from weekly court hearings (scheduled every Wednesday at 4:00 P.M.)

YOUTH HTWC TREATMENT

- The youth (i.e. your son or daughter) must attend all weekly scheduled treatment counseling sessions. This includes Alcohol/Drug Education classes and Individual and Family counseling sessions. This also includes any other counseling sessions that may be developed during the course of your child's participation in the program.
- Parents are responsible for transporting or making appropriate arrangements to transport the youth to and from all treatment sessions.
- If a youth is sanctioned to serve time in detention, this department will work with collaborating departments to arrange transportation for the child from the jail to treatment and after treatment back to the jail. Youths in detention will be brought over directly from the jail to Court on HTWC Hearing days.
- Youths must be on time for all treatment sessions and weekly Court Hearings. If youth are late, the Judge or treatment counselor may make the youth go home and consider your lateness as a missed Court Hearing or missed treatment session.
- The Judge may impose a sanction for a missed treatment session and weekly Court Hearings.
- Be on time. Contact the counselor or HTWC JPO if there is a possibility of tardiness or missed session. Generally, only a verified medical matter is a reasonable excuse.
- **COVID-19 Restrictions:** All clients will follow Chippewa Cree Tribe adopted Resolution outline Emergency Response and Operational Plan guidelines for appearing in the Chippewa Cree Court System. They will be required to wear masks and have their temperatures recorded when they enter all Tribal Court buildings.

WEEKLY DRUG/ALCOHOL TESTING

- The youth must submit to weekly drug/alcohol tests to determine if s/he has been using illegal drugs or alcohol. The youth must submit a sample to the Wellness program upon request. The youth's refusal to provide a sample to will result in sanctions being imposed at the next regularly scheduled Court Hearing.
- Parents/legal guardians are responsible for reporting any and all suspected use, possession or consumption of alcohol, illegal drugs or drug paraphernalia by the youth. Parents/legal guardians shall immediately report such conduct to the CCYHTWC Youth Probation Officer.
- The telephone number to report such conduct is **395-4735**:
 - HTWC Coordinator, Youth Probation Officers, Chief Judge. Failure to report any violation or misconduct within 24 hours may result in a fine being imposed against the parent(s)/legal guardian.

○ COMMUNITY SERVICE WORK (CSW) & CULTURAL AWARENESS ACTIVITY(CAA)

- The youth shall perform at least **two hours** of community work service and participate in one cultural activity per week. To verify that community service work was performed, youths will be required to sign in at the Youth Probation/Counselor's office. Each youth is responsible for obtaining forms from your HTWC Youth Probation Officer. Youths will present the COMPLETED/SIGNED form(s) to your JPO, NO LATER THAN, EVERYTUESDAY BY 4:30 p.m.
- JPO's will NOT be allowed to fill out the youth evaluation form on the day of Court.
 - NOTE: Therefore, youth will only get credit for what is turned in to your JPO for any given week, if it is turned in by Tuesday, by 4:30 p.m.

CURFEW

- A curfew of 10:00 p.m. until 6:00 a.m. will be in effect throughout the Youth HTW program for all youths until the team decides otherwise. Exceptions will be made for conflicts in employment schedule. Possible removal of curfew will depend on the participation and progress of the youth. Permission may be granted by a court team member in the event of an emergency. The youth will be notified if the curfew is changed. If the youth is found breaking curfew by Law Enforcement, clients understand they may be screened for drugs and alcohol by Law Enforcement or a Court Official. Law enforcement will notify the HTW Coordinator and the matter will be reviewed at the next Court Hearing.
- Parents are responsible for monitoring youths' curfew. If your child violates curfew, the parent must report the violation immediately to YOUR CHILD'S JPO.
- Failure to report curfew violations within 24 hours may result in charges and/or a fine being imposed against the parent(s)/legal guardian(s).
- Local Police Officers are aware of curfew laws; in addition, they are aware of the HTWC curfew for all youths. If youth are out past your Court Ordered curfew, youth may be arrested, detained and your parent(s)/guardian(s) may be arrested for violation of curfew. Title IV, Ch 5.7 Law and Order Code.

OTHER

- Youths must dress appropriately at all times while participating in HTWC activities. This includes HTWC hearings, treatment sessions, and field trips. Shoes must be worn. Clothing bearing drug or alcohol related themes, gang affiliation, obscene/vulgar messages, are considered inappropriate. Sunglasses are not to be worn inside the courtroom. Shorts, cut-off pants, midriff tops, and flip-flops are not acceptable clothing.
- Youths shall not use profanity and other vulgar or rude language during HTWC activities. This includes all Court Hearings, treatment sessions.
- Do not make threats toward other youths or staff or behave in a violent manner.
 - Violent or inappropriate behavior (i.e., verbal abuse, physical contact, fighting) will not be tolerated and will be reported to the HTWC.

- As a rule of treatment, all HTWC youths are to abstain from participating in a personal relationship with any other group member.
- Inappropriate behavior, harassment or sexual acts (i.e., heavy petting, kissing, making-out), among youths or other individuals will not be tolerated.
- Youths shall comply with, obey and follow all reasonable commands and directives of the treatment counselors, HTWC staff, HTWC team members, Court bailiffs, and the HTWC Judge during all HTWC activities. Thus, includes at Court Hearings, and treatment sessions.
- HTWC terms and conditions (i.e. court appearances and treatment sessions) have priority over all other activities, including sports.
- All youths must be respectful and courteous to others, including other youths, their parents, members of the HTWC team and court staff, during all HTWC hearings and treatment sessions. Individuals are expected to be polite to everyone and demonstrate respect at all times. Maintaining appropriate behavior shows the progress a person is making towards recovery.
- YOUTHS WILL TURN IN ALL WEEKLY REQUIREMENTS TO THEIR JPO BY NO LATER THAN TUESDAYS BEFORE 4:30 PM.
- Parents/legal guardians MUST participate in Parenting Classes as ordered.
- Chemical Free Home: All clients enrolled in the HTW program will reside in a chemical/alcohol free residence. Everyone that lives in the client residence must agree to random home visits by a member of the Chippewa Cree Tribal Court Team to assure that this is complied with. All residents must sign the Chemical/Alcohol Agreement Form. Non-compliance with this agreement can be grounds for denial or removal from the HTW program
- Education: If a youth elects to not work or volunteer, they must pursue educational goals. Youths without a high school diploma will be required to enroll in GED classes and complete all tasks assigned by the GED instructor during their enrollment in the HTW program.
- Out of Town Travel: If a youth wishes to leave the Rocky Boy's Indian Reservation overnight, youths should:
 - Obtain a "Request to Travel" form from Program staff and complete it at least one week prior to leaving the area. All requests must be approved by HTW team before travel will be granted.
 - In case of an emergency that requires a youth to leave the area, the client will contact HTW Judge to get approval. In the event that HTW Judge cannot be contacted, youth will contact a HTW Program staff. Documentation of the emergency shall be submitted to HTW Team upon return.
 - Upon return, the youth shall take a PBT and drug screen. In some cases when clients may be out of town for a period of more than three days, they may be required to wear a drug screen patch and/or submit to daily PBTs in order to continually monitor sobriety.
 - If the proper procedure is not followed permission will not be granted except in the case of an emergency.

- Bars/Casino Prohibition: All youths are prohibited from frequenting any Bar or Gaming Operations/Facilities (Casino) serving alcohol. Youth may be able to attend special events on a casino property if they secure proper permission from the HTW Judge prior to event. Violations of this policy will result in HTW team approved sanctions.

FAILURE TO ABIDE BY RULES OF THE CHIPPEWA CREE TRIBE YOUTH HEALING TO WELLNESS COURT MAY RESULT IN SANCTIONS IMPOSED BY THE CHIPPEWA CREE TRIBE'S YOUTH HEALING TO WELLNESS COURT JUDGE.

TREATMENT PLAN

An initial treatment plan will be developed mutually between the youth, parents or guardians and the White Sky Hope Center Treatment counselor. All parties will sign the treatment plan.

All treatment plans will be specific, detailed, individualized, time-linked and re-evaluated often. The scheduling of treatment will be subject to change as the youth moves through the phases of the program. The Treatment Program takes priority over most other matters – this means more than sports, hobbies or leisure. Involvement in the HTWC can be up to seven days per week and youth will have to schedule your time accordingly.

The Chippewa Cree Tribe Youth Healing To Wellness Court has four separate phases. All phases are required to be completed. The phases are designed to develop self-awareness, realize self-worth, teach responsibility, accountability and provide the individual with effective thinking and decision-making skills.

Program Components

Mandatory Components

1. Intake, application, legal screening tool
2. Chemical Dependency and Behavior Health Assessments
3. Juvenile Assessment Intervention System (JAIS) tool
4. Sobriety
5. Court Appearances
6. Random Drug testing
7. Education or Employment Requirements
8. Contact with Probation and Program Coordinator
9. White Sky Hope Center Counseling and Treatment
10. Recreational Activities that promote sobriety
11. Recovery or Support Groups
12. Abide by curfew
13. Parenting Class (if applicable)
14. MRT & Interactive Journaling

Discretionary Components

1. Physical Fitness Activities
2. Behavioral Health Counseling and Treatment (depending upon assessment)
3. Recreation Activities

4. Community Participation
5. Traditional and Cultural Ceremonies

HTWC TREATMENT PHASES

PHASE I

Motivational Phase: Treatment begins with engaging the youth in the process of clinical treatment and detoxification

- ❑ **A minimum of 30 continuous days of sobriety**
- ❑ **Terms of Agreement** (developed by HTWC Coordinator and Youth)
- ❑ **Alcohol/Drug Education Course**, (mandatory weekly attendance)
- ❑ **Treatment Sessions** (adhering to treatment plan)
- ❑ **Weekly Drug/Alcohol Test** JPO will administer tests in office or during school or home visit/curfew check.
- ❑ **Court Appearance** (mandatory, 1 time per week) Wednesday 3:30 pm
- ❑ **Community Service Work and Cultural Activity** (at least 2 hours per week)
Community activity must be non-school related and must be performed for a non-household member and must not be for compensation.
- ❑ **School Attendance** (mandatory requirement, in-school facility or GED course)
- ❑ **Youth Probation Officer contact** (a minimum of 2 contacts per week.) This may be in conjunction with drug/alcohol testing
- ❑ **Curfew/modified curfew (as outlined in the Law and Order Code book) or modified by court order.**

In order to be promoted to Phase II the youth must:

- ✓ Abstain from using drugs/alcohol for a minimum of 30 continuous days
- ✓ Must have 2.0 GPA
- ✓ Must have HTWC Team recommendation

Upon promotion to Phase II the youth:

- ❖ Will be issued a certificate of completion
- ❖ May be issued an additional incentive depending on performance in Phase I

PHASE II

Stabilization Phase: The focus is on personal responsibility and contact begins to lessen.

- ❑ **A minimum of 45 continuous days of sobriety**
- ❑ **Treatment Sessions** (adhering to treatment plan)
- ❑ **Alcohol/Drug Education Course** (mandatory weekly attendance)
- ❑ **Weekly Drug/Alcohol Test** JPO will administer tests in office or during school, home visit/curfew check.
- ❑ **Court Appearance** (mandatory, 1 time per week) Wednesday 3:30 pm

- ❑ **Community Service Work and Cultural Activity** (at least 2 hours per week)
Community activity must be non-school related and must be performed for a non-household member and must NOT be for compensation.
- ❑ **School Attendance** (mandatory requirement, in-school facility or GED course)
- ❑ **Youth Probation Officer contact** (a minimum of 2 contacts per week. This may be in conjunction with drug/alcohol tests)
- ❑ **Curfew/ modified curfew (as outlined in the Law and Order Code book) or modified by court order.**
- ❑

In order to be promoted to Phase III the youth must:

- ✓ Abstain from using drugs/alcohol for a minimum of 45 continuous days
- ✓ Must have completed MIP course
- ✓ Must have 2.0 GPA
- ✓ Must have HTWC Team recommendation

Upon promotion to Phase III the youth:

- ❖ Will be issued a certificate of completion
- ❖ May be issued an additional incentive depending on performance in Phase II

PHASE III

Maintenance Phase: Youth practices what is being learned in treatment

- ❑ **A minimum of 60 continuous days of sobriety**
- ❑ **Treatment Sessions** (adhering to treatment plan)
- ❑ **Weekly Drug/Alcohol Test** HTWC JPO will administer tests in office or during school, home visit/curfew check.
- ❑ **Court Appearance** (Mandatory weekly appearance on Wednesday at 3:30 pm)
- ❑ **Community Service Work and Cultural Activity** (2 hours per week) Community activity must be non-school related and must be performed for a non-household member, and must NOT be for compensation.
- ❑ **School attendance** (mandatory requirement, in-school facility or GED course)
- ❑ **Youth Probation Officer contact** (a minimum of 1 contact per week.) This may be in conjunction with drug/alcohol testing
- ❑ **Curfew/ modified curfew (as outlined in the Law and Order Code book) or modified by court order.**

In order to be promoted to Phase IV the youth must:

- ✓ Abstain from using drugs/alcohol for a minimum of 45 continuous days
- ✓ Must have a 2.0 GPA
- ✓ Must have HTWC Team recommendation

Upon promotion to Phase IV the youth:

- ❖ Will be issued a certificate of completion
- ❖ May be issued an additional incentive depending on performance in Phase III

PHASE IV

Continued Care Phase: The focus is on learning signs of relapse and the youth establishes other areas of growth necessary to continue recovery.

- ❑ **A minimum of 90 continuous days of sobriety**
- ❑ **Treatment Sessions** (adhering to treatment plan)
- ❑ **Weekly Drug/Alcohol Tests** JPO will administer UA test in office or during school, home visit/curfew check.
- ❑ **Court Appearance** (Mandatory one time per month on Wednesday at 3:30 pm)
- ❑ **Community Service Work and Cultural Activity** (a minimum of 8 hours per month) Community activity must be non-school related and must be performed for a non-household member, and must NOT be for compensation.
- ❑ **School attendance** (mandatory requirement, in-school facility or GED course)
- ❑ **Youth Probation Officer contact** (a minimum of 1 contact per month.) This may be in conjunction with drug/alcohol testing.

In order to graduate from the Chippewa Cree Youth Wellness Court, the youth must:

- ✓ Abstain from using drugs/alcohol for a minimum of 90 continuous days
- ✓ Must have a 2.0 GPA
- ✓ Must have HTWC Team recommendation

Upon successful completion of the Youth HTWC program:

- ❖ Will be issued a certificate of graduation
- ❖ Will be honored in a formal Youth HTWC graduation ceremony
- ❖ May be issued an additional incentive depending on performance throughout the program

Chemical Dependency and Behavioral Health Assessments, Evaluations and Treatment

HTW Program staff will refer youths to White Sky Hope Center (WSHC) to evaluation and assess youths within 10 days of acceptance. All assessments, evaluations and treatment plans must be current within 6 months. The HTW Team can request updated assessments, evaluations and treatment plans if youths continue to reoffend or have absconded from the program. WSHC will administer treatment plans. All staff involved will cooperate to ensure clients complete the Minor In Possession course and Matrix Model curriculum if needed as well as receive any additional therapy that is recommended by WSHC Substance Abuse Staff. The WSHC staff is the primary counselor for any and all clients in the Youth HTW program. Therefore, all requests by the client and/or previous counselor/agency to continue counseling will not be approved, except as provided below:

- a. If a therapeutic relationship existed prior to admission to the WSHC program, and is requested by the client and agreed to by the counselor/agency and does not interfere, replace or regulate HTW Court services;
- b. In such instances where the request to continue counseling with a non-staff professional is approved, the Program Coordinator and the non-staff counselor/agency must define the parameters for the dual relationship with the client;
- c. If during the client’s treatment it becomes necessary for the program staff to request specialized services (i.e. psychiatric care or psychological testing); or
- d. In the event a conflict of interest is apparent.

LACK OF TRANSPORTATION IS NOT EXCUSED OR ACCEPTED

INCENTIVES/SANCTIONS

INCENTIVES

The Youth HTW Program utilizes a variety of rewards to recognize and reinforce progress, and applies a range of sanctions to address noncompliance. Behavior that results in a reward or a sanction will be addressed at status review hearings. Since sanctions are most effective when applied immediately, youths who have violated the terms of the client contract will be required to report in person at the next scheduled Drug Court hearing to accept the resulting penalty.

*All incentives points are to be subtracted from sanction points accrued weekly.

Lower Level Incentives	Mid-level Incentives	High Level Incentives
Verbal Praise	Reduced Supervision	Day Trips
Small Tangible Rewards	Reduced Community Restrictions	Travel Privileges
Recognition	Moderated Tangible Rewards	Representative
Symbolic Rewards	Enhanced Status	Large Tangible Rewards
Posted Accomplishments	Self- Improvement Services	Legal Incentives
Attending Youth HTW Court during 1 st 2 weeks after release	Attending every Youth HTW Court during first 3 months	Never missed HTW Court beginning to graduation
Making Arrangements for all appointments during 1 st week after release	Keeping & attending all appointments during the 1 st month on HTW	Keeping & attending all appointments during the 1 st 3 months on HTW
Negative UA during 1 st 24 hours of release from youth detention center	Negative UAs during 1 st 2 weeks	All negative UAs during 1 st 30 days

SANCTIONS

Sanctions will occur for violating Youth HTWC Program rules and requirements. It is the intent of the program to treat all youths equally. The Youth HTWC has created a sanction schedule to use as a guide when violations occur. There is a wide range of sanctions that the Judge could impose, ranging from verbal reprimand to termination from the program. The Youth HTWC team will decide the appropriate sanction based on the type of infraction and the circumstances.

**The term sanction is used to describe the consequences for violating a policy or deviating from the program rules.*

**The term infraction is used to describe a violation of the program rules and/or treatment plan.*

Parents/Legal guardians who do not follow court orders or treatment requirements will be charged with contempt of court and may serve jail time.

SANCTIONS GRID

Drug Use Infraction	Sanction								
Drug Use	Minor Sanctions 1-2 occurrences			Moderate Sanctions 2-3 occurrences			Major Sanctions 3 or more occurrences		
Untimely UA with neg. results	And 1 or more of the following	And 1 or more of the following	-Admonition	And 1 or more of the following	And 1 or more of the following	-House arrest	And 1 or more of the following	And 1 or more of the following	-jail
Missed UA			-Letter of apology			-Home monitoring			- Termination
Positive UA- Admission of use prior			-essay			-Repeat phase			-includes minor and moderate sanctions
Positive UA- denial of use prior			-community service			-increase contacts w/case manager			
			-curfew			-increase court appearances			
Submitting (or attempted tainted/diluted-sub sample			-lengthen phase			-increase court appearances			
Misuse of prescription/OT C drugs			-increase UAs			-increase UAs			
Use of prescription drug w/o notification						-Fine			

Behavior Infraction	Sanction								
Behavior	Minor Sanctions 1-2 occurrences		Moderate Sanctions 2-3 occurrences		Major Sanctions 3 or more occurrences				
Lying		And 1 or more of the following	Admonitions		And 1 or more of the following		And 1 or more of the following		
			Letter of apology						
Inappropriate/disrespectful			Essay						
Disruptive attitude/behavior			Dress code						
Use of Inappropriate language or gestures			Community Service						
Inappropriately dressed at court or cultural activities			Curfew						
Negative Behavior w/police with admission			Increase contact w/case manager						
Negative behavior w/police w/o admission			Lengthen phase						
Missed court ordered appointment			Frequent home visits						
Unfulfilled employment/school requirement-absent evidence of good faith effort									
Unsuccessful termination from inpatient or other TX related facility									
Conviction of non-serious offence class I or II criminal offense/comparative or class C traffic or comparative									
Conviction of serious offense-class I or II criminal offense, or class a or B traffic offense/ comparative Automatic Dismissal From HTW									
Threatening behavior against youth, staff, committee member or their family Automatic Dismissal From HTW									

Attendance Sanctions

Infraction	Sanction					
Attendance	Minor Sanctions 1-2 occurrences	Moderate Sanctions 2-3 occurrences	Major Sanctions 3 or more occurrences			
Late for court hearing	And 1 or more of the following	Admonition	And 1 or more of the following	House arrest	And 1 or more of the following	Jail
Missed court hearing		Letter of apology		More home visits		Termination
Late for TX session		Essay		Repeat phase		Includes minor and moderate sanctions
Missed TX session		Community service		Increase contacts w/case manager		
Excused from TX session		Curfew		Increase court attendance		
Failure to complete TX assignment		X 2 assignment		Community service		
Late for court ordered activity		Increase UAs		Fine		
Missed court ordered activity		Repeat current 12 step				
Curfew violation		Lengthen curfew				
Violation of house arrest						
Missed AA/NA meeting						
Forging 12 step attendance form						
Absconding from program/placement	Gone 1 day – 2 weeks	Gone 2 -6 weeks	Gone 6 weeks or more Termination			

Relationship Sanctions

Infraction	Sanction						
Relationships	Minor Sanctions 1-2 occurrences			Moderate Sanctions 2-3 occurrences		Major Sanctions 3 or more occurrences	
Violation of court order prohibiting contact with another person	And 1 or more of the following	Admonition	Termination from Program	And 1 or more of the following	House arrest	And 1 or more of the following	Jail
		Letter of apology			Home visits		
		Essay			Repeat phase		
Violation of Confidentiality		Increase w/case mgr.		Increase contact appearances	10 pts		Jail
		Lengthen phase			from Program		Termination
		Increase UAs		Increase UAs			Includes minor and moderate sanctions
		Repeat current 12 step		Fine			
				Includes minor sanctions			

These sanctions will usually be followed when youths are identified as low, moderate and high risk and in order as numbered; However, the Judge has the right to alter any according to the circumstances. The HTW Judge does not give up their discretion or independence ultimately, when a consequence has to be imposed due to an HTW Youth's noncompliance behavior it is the Judge's decision.

TERMINATION/APEAL PROCESS/ACCOUNTABILITY

Termination

The goal of the Chippewa Cree Tribe Youth Healing to Wellness Court Program is for each Youth to successfully work through each of the treatment phases to graduation. However, from time to time, a Youth may be unable or unwilling to commit to the treatment process and it may be necessary to terminate the Youth from the program. If the youth reaches 100 points using a sliding scale point system (add points for sanction /subtract points for incentives) the youth will be terminated from the program.

Voluntary Termination

A Youth and or parent may elect to terminate youth from the program at any time. The court shall determine that the decision to be terminated from the program is voluntarily, intelligently and knowingly made. Upon such determination, the case will be referred back to the Tribal Court and the Prosecutor's office for stipulated trial, entry of the conviction(s) and for sentencing or revocation.

Involuntary Termination

A Youth may be involuntarily terminated from the program with *discrepancy* by the Youth HTW team and Judge. Youths are required to actively participate in his or her treatment plan, if the youth fails to comply with his or her treatment plans and mandatory components throughout the program. The youth may be automatically terminated from the program, if the youth engages in a conduct that Youth HTW Judge finds to be extremely inappropriate or if the Youth is convicted

of an offense of sufficient severity, he or she may be immediately terminated from the program. Upon such determination, the case will be referred back to the Tribal Court.

Appeal Process

A youth may appeal to the Youth HTW team after being terminated from the program. The appeal must be in writing and presented in front of the team.

DRUG AND ALCOHOL SCREENING PROCEDURES

Drug and Alcohol Screening

Drug and Alcohol screenings are a major component of the Youth HTW Program. The screenings are used to determine substance use and to monitor the youth's progress.

Screenings are conducted on a frequent and random basis. The youth will be drug-screened throughout the entire program as mandated by each phase. It is the responsibility of the youth to seek clarification of guidelines that are not fully understood. Testing will be at a scheduled time as well as on a random basis and may occur any day of the week. Results of drug screens will be reported to the court and maintained in the youth's file.

For the protection of the youth, use of any schedule 1 & 2 drug prescriptions, must be brought to staff for review and approval along with verification by the prescribing doctor. Prior to receiving a prescription, it is the responsibility of the youth to inform the physician of the youth's involvement in the program. All medications will not be automatically approved. Failure to comply with proper procedure or a positive screen (excluding the baseline screen/test) will result in the following sanction(s):

- (1) Second week 1st Recent Use Positive Screen – A Sanction from list of sanctions
- (2) Third week 2nd Recent Use Positive Screen – Community Service (8 hours)
- (3) Fourth Week 3rd Recent Use Positive Screen – more frequent testing
- (4) Fifth Week 4th Recent Use Positive Screen – minimum of 3 days of jail
- (5) Sixth Week 5th Recent Use Positive Screen - Termination, referral to Chippewa Cree Tribal Prosecutor for revocation.

EDUCATION, VOCATION AND EMPLOYMENT

Part of the recovery process from substance addiction involves developing self-sufficiency and becoming a responsible and accountable person who can make valuable contributions to the community. Prior to graduation from the HTWC, youth will be required to become enrolled in an educational or vocational program. Youth will be assisted with referral information to help youth obtain an assessment of your needs and skills for education. Local programs are available to assist youth for possible education.

SUPPORT SERVICES

Upon completion of the intake, screening and assessment into the Youth HTWC program youth may be assisted with referrals for general health and living needs where appropriate. If youth are in need of specialized services to maintain stability in order to continue making progress in treatment services are available. Some examples of services and resources for youth and/or your family may include:

- General Assistance with Social Services 395-4885
- Mental Health Services with the Rocky Boy Health Board 395-4486
- Family Services with TANF 395-5814
- Health, Wellness and Nutritional assistance with the Rocky Boy Health 395-4486
-
- Transportation Assistance
 - CDC –395-4818
 - Rocky Boy Clinic –395-4486
 - Rocky Boy Transit 395-8726

COMPLIANCE AND ACCOUNTABILITY

Compliance and Accountability

Compliance means acting in accordance with a request, order or rule. Accountability means taking personal responsibility for actions and/or behaviors that has proven to be a most important aspect to treating alcohol/drug addicted individuals. Honesty and taking responsibility for youth behaviors are strong indicators of accountability. An open and positive working relationship with youth treatment counselor and the Youth HTW Staff is critical for youth success in the Youth HTW.

Attendance

Mandatory attendance is required for all Youth HTWC hearings and support services unless youth have documentation from a physician, a verifiable legal issue, or other set of circumstances that are acceptable to the team.

Financial Responsibility

Youth may be responsible for any treatment costs and court-imposed fines as required by the Judge. Failure to maintain financial arrangements may result in program non-compliance. Payment of all fees, fines and restitution is viewed as taking personal responsibility for youth actions. If financial obligations are part of youth treatment plan, then a satisfactory payment plan must be arranged with the Judge. Youth's Legal Guardian must pay any treatment costs and court-imposed fines as required by the Judge. Payments will be documented on your progress reports to the Judge at each HTWC hearing. Failure to maintain financial arrangements may result in program non-compliance. Payment of all fees is viewed as taking personal responsibility, which is part of the therapeutic component of your treatment plan. If restitution cannot be fully paid, arrangements satisfactory to the Judge must be accomplished. Failure to meet agreed upon financial program responsibilities in a timely manner places youth in a non-compliance status, which will be addressed by the team and/or the Judge.

Participation

All Youth and Parent HTWC services require active participation and self-disclosure.

Contract Compliance

Youths and Legal Guardian will be expected to abide by the conditions set forth in the Youth HTWC contract, the treatment plan and any other program requirements, including taking direction from the HTWC JP0. Violation of any terms will immediately be reported to the Judge who will make the final decision regarding a course of action. All program compliance violations and illegal behavior will be immediately reported to the Youth HTWC team. Legal Guardians

must also sign a compliance contract. Parents can be held in contempt of court for failing to follow a judge's order.

Program Accountability

Accountability has proved to be the single most important aspect to treating chemically addicted offenders. Consistent accountability with guidelines and consequences are a strong indication of your accountability. An open and positive working relationship with your treatment counselor and the HTWC JPO is critical.

PROGRAM CONFIDENTIALITY

Federal laws and regulations, as maintained by any substance abuse program, including the Chippewa Cree Tribe Youth to Wellness Court (HTWC), protect the confidentiality of the identity of substance abuse treatment youths and their records. Generally, the program may not say to a person outside the program that a youth attends the program, or disclose any information identifying a youth. The HTWC as an organization is considered a substance abuse-treatment program and the HTWC is comprised of several people or organizations that are outside any specific substance abuse program. It is necessary that each member of the team be able to communicate with the other members about each youth. The HTWC conducts all status hearings in an open courtroom.

Therefore, youth are required to sign a Consent for Disclosure of Confidential Substance Abuse Information which allows the HTWC Judge, Presenting Officer, your Treatment Counselor, Law Enforcement Services, the school representative, and the HTWC JPO to receive information and communicate with each other. They are not allowed to release any information to third parties except in furtherance of your participation in the HTWC program.

Youth will be required to make available to the HTWC team information from other treatment agencies, medical or Mental Health Professionals whose services youth previously used.

GRADUATION

After a minimum of 9 months of continuous abstinence from use of drugs/alcohol a petition in writing to the Judge, reporting to be released from the HTWC may be allowed. The procedure for petitioning will be provided to each youth by the HTWC Program Director. Once youth have successfully completed Phase IV of the program and it has been determined that all of the goals and objectives defined in your treatment plan have been accomplished, the HTWC team will determine if all conditions of graduation have been met.

REQUIREMENTS FOR GRADUATION

1. At least a minimum of 9 continuous months in the program and a minimum of 90 continuous days of drug and alcohol abstinence in Phase IV, as measured by drug and alcohol test results.
2. Successful Petition for early release from the Youth HTWC based on unanimous vote by Youth HTWC the team.

3. Full payment of any Court-imposed fees, including restitution.
4. If restitution cannot be fully paid, arrangement satisfactory to the Youth HTWC must be accomplished.
5. Full payment of any treatment fees.
6. Full-time school attendance or job training.
7. Successful completion of General Equivalency Diploma (GED), if applicable.

Each graduation in the HTWC is a significant event. In recognition of the importance of success, the HTWC will take the time to make graduation ceremonies reflect the significance of youth's accomplishment. Community leaders and Tribal Council Members will be invited to attend these ceremonies and to celebrate the occasion with youth and youth's family. At the graduation, the Youth HTWC Judge will dismiss the pending charge(s).

CONCLUSION

The Chippewa Cree Tribe Youth To Healing to Wellness Court (HTWC) is based upon the understanding that substance abuse and drug addiction are chronic, progressive, relapsing disorders and behaviors that can be successfully treated. The success of this program is built on the fact that the post-arrest period can provide for a particularly good opportunity for treatment that will break the alcohol and drug-crime cycle.

The HTWC will support youth in achieving total abstinence from alcohol and other drugs and assist youth becoming a productive and responsible person in the community. Youth must be motivated to make this change and commit to drug-free life. This will be hard work on youth's part. Youth are worth the effort and we are behind youth 100%

YOUTH HEALING TO WELLNESS TEAM

TEAM MEMBER	ROLES AND RESPONSIBILITIES
Judge 395- 4735 ext. 208; fax 395-5184.	<ul style="list-style-type: none"> • Will supervise and support youth recovery. • Will review reports from treatment providers and youth input. • Will encourage compliance with the treatment program. • Will establish a working and supportive relationship with youth through personal interaction during Court. • Will assume the role of mentor to encourage youth to remain committed to the Program. • Will respond to any relapse or other violations with immediate intervention. • The Court will strive to keep youth in the Program and have a successful completion.

TEAM MEMBER	ROLES AND RESPONSIBILITIES
Tribal Prosecutor 395-4735; fax 395-5184	<ul style="list-style-type: none"> • Will review youth case and advise AHWP if youth are appropriate for participation in the Program. • Will not prosecute any pretrial defendant who is participating in the Program. • If youth are unsuccessful in the Program, youth's charges may be reinstated.
Children's Court Counselor 395-4735; fax 395-5184	<ul style="list-style-type: none"> • Identifies and develops resources on the Rocky Boy Indian Reservation designed to enhance each Tribal child's potential as a valuable member of the Tribal community; • performs duties as a Guardian Ad Litem for youth appearing before the Chippewa Cree Tribal Court. Guardian ad litem is a guardian appointed by a court to investigate what solutions would be in the "best interests of a child." and to protect a child or incompetent in a particular matter. • To investigate and determine the needs of abused and neglected children and youth petitioned in to the court system by the Department of Social Services.
Clerk of Court	<ul style="list-style-type: none"> • Will be responsible for recording all payments made to the Court and any other court documents required by the Program • Attend youth staffing to provide accurate information on cases.
Program Coordinator 395-4735; fax 395-5184	<ul style="list-style-type: none"> • Responsible for day to day administration of the project, coordination of services with partners and overall project management. • Receive and establish initial contact with new client. • Will implement and update Memorandum of Understanding (MOU) • Facilitate weekly youth client staffings to process update for weekly client list, schedule staffing and attend youth court. • Weekly check on clients, report release date, ensures client is established working relationship with counselor at WSHC. • Will serve as interagency/interdepartmental liaisons for correspondence, case records, and field notes. • Process semiannual, quarterly and monthly reports. • Assess youth using JAIS • Administer UA's when needed.
Youth Probation Officer 395-4735; Fax 395-5184	<ul style="list-style-type: none"> • Will be responsible for updating files and preparing notes relating to youth progress • Will process court documents for Remand order, Warrant, etc. • Will assist youth if youth choose to take part in cultural prevention and intervention practices. • Will monitor youth progress with youth compliance with the law. • Will perform weekly random home visits and work site visits for clients • Process UA's, records, report for all clients

Tribal Court Administrator	<ul style="list-style-type: none"> • Serve as Program Coordinator in the absence of the Program Coordinator. • Oversight of program management, reporting, advise, support and recommendations at Drug Court Staffing.
White Sky Hope Treatment Center 395-4818; fax 395-4861 And Behavioral Health	<ul style="list-style-type: none"> • Will assist with urine and alcohol/drug tests. • Will screen and assess to determine the Level of Care, and services needed for each youth. • Will develop an individualized treatment plan to provide culturally appropriate substance abuse treatment and recovery support services. • Will continue to work with youth as youth progress through the Program. • Will provide weekly updates on youth progress in youth treatment and attend youth staffing. • Will provided 1:1 Individual Counseling. • Will coordinate Inpatient/Outpatient services. • Will provide Group therapy/sessions: Monday thru Friday.
Chippewa Cree Temporary Assistance for Needy Families 395-55814	<ul style="list-style-type: none"> • Will provide services for youths who are eligible. • TANF youths need to be in compliance with AHWP in order to be eligible. • GED preparation and testing. • Will provide parenting training for parents/legal guardians.
Rocky Boy School 395-4291; fax 395-4829. Box Elder School 352 4195; fax 352-3830.	<ul style="list-style-type: none"> • Will monitor youths who are enrolled in school or alternative to school programs. • Provide information about opportunities for youths to achieve high school diploma or GED.
Chippewa Cree Tribe Social Services 395-4092	<ul style="list-style-type: none"> • Provide intense case management for family preservation by offering traditional investigations and assessment affirmatives to families reported for child abuse (neglect), negligently endangering another, etc. • Communicate with the Healing to Wellness Program team on any related participant issue, as often as necessary.